

**Meeting Minutes**  
**Afton Charter Commission**  
**June 12, 2008**

**PRESENT:** John Barclay, Bonnie Blackley, Lynn Farley, Thomas Giannetti, Rock Gjermo, Kathleen McGinn, Deborah Nelson, Daniel Oehlke, Patricia Snyder and Carol Wiessner.

**1. CALL TO ORDER:** Chair McGinn called the meeting to order at 7:02 p.m.

**2. ROLL CALL:** Snyder performed roll call.

**3. APPROVAL OF MINUTES:** Gjermo moved to approve the minutes of May 29, 2008 as written. Seconded by Giannetti. Motion passed (10-0).

**4. TREASURER REPORT:** Barclay reported that he sent the funding request to the interim City Administrator and the office assistant confirmed that the matter would be put on for the June 17<sup>th</sup> CC meeting, which he will be unable to attend. Blackley stated that the mayor asked that we provide an itemization along with the request. Discussion followed and it was agreed that we should also ask to use the City's bulk mail permit to save money and ensure that the \$1,500.00 annual expense allowance be added to the 2009 budget. Barclay will submit another letter requesting the same and that the matter be put on the agenda. McGinn, Nelson and Wiessner will attend the meeting and present the request. Barclay will forward the state statute mandating the allowance and McGinn will prepare the itemization. Wiessner will contact the LMC for more information and Nelson will confirm that the meeting starts at 7:00.

**5. OLD BUSINESS:**

**A. Distribute web site inquiries and responses** - McGinn reported that there were no inquiries.

**B. Discuss and finalize draft of public info mailing** - Blackley provided a revision to A. Berg's draft with emphasis on several items. Discussion followed and the letter was revised extensively. Giannetti will incorporate the changes and email to all for review. Snyder will compare revised draft to the tape and confirm it's accuracy.

**1. Printing, processing and mailing arrangements** - Discussed above under Treasurer's Report.

**C. Review Referendum and Recall section drafts of Charter** - Item tabled until the next meeting.

**6. NEW BUSINESS:**

**A. Draft Budget and Bonding sections of Charter** - Item tabled until the next meeting.

## **7. WRAP UP:**

**A. Next meeting dates** - McGinn reported that she has confirmed the next meeting date of June 26 and asked Snyder to check with the church for the following dates: July 10, July 24, August 14 and August 28.

### **B. Agenda Items -**

**C. Assignments** - Members McGinn, Nelson and Wiessner will attend the 6-17-08 CC meeting to present an itemized request for the statutorily allowed \$1,500.00 in expense monies, as well as to request that the city budget the same for 2009. Wiessner will contact the LMC for additional information on how other charter commissions receive city funding and McGinn will prepare expense itemization. Barclay will confirm that this be an agenda item and Nelson will confirm that the meeting starts at 7:00.

Blackley will e-mail members her revised draft of the public info mailing. Giannetti will update with latest revisions and Snyder will review meeting tape for accuracy. Barclay will run copies of final draft for mailing. McGinn will schedule folding, labeling and sorting session. Snyder will deliver to post office.

Snyder will confirm the next meeting date of June 26 with the church and check on possible future dates.

**8. ADJOURN:** Motion to adjourn by Snyder. Seconded by Gjeremo. Motion passed (10-0). Meeting adjourned at 8:55 p.m.

## **SUBMISSIONS:**

- June 2, 2008 letter from Barclay to Afton City Administrator/City Clerk
- Updated drafts of Chapter 5 (Initiative), Chapter 6 (Referendum) and Chapter 7 (Recall) by A. Berg.
- Draft/revisions of public info mailing by Kopitzke, McGinn, A. Berg, and Blackley.
- Draft of June 12, 2008 letter to Judge Schurer by McGinn.

Respectfully submitted,  
Pat Snyder, Secretary